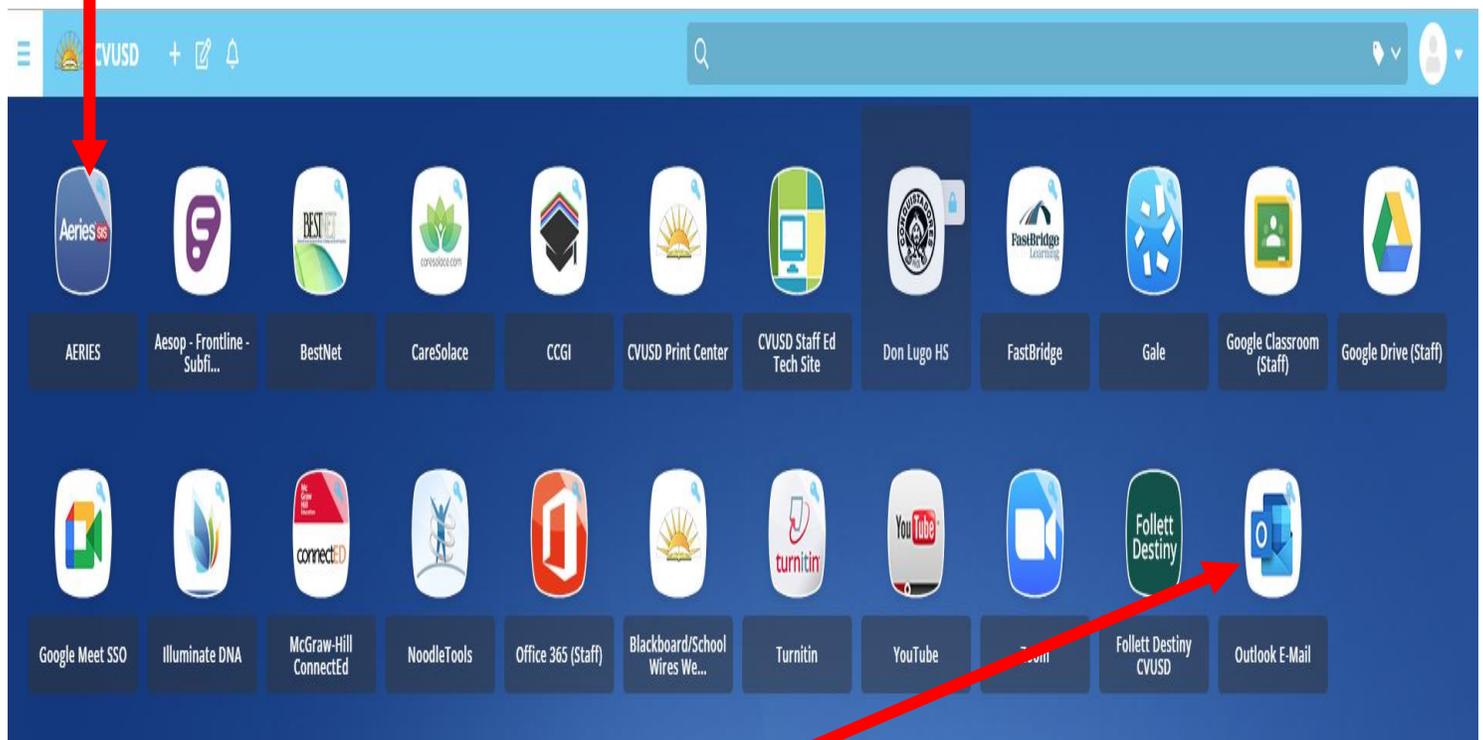


UPDATING AERIES PASSWORD

1. Login to chromebook and open classlink.
2. Click on Aeries
 - A. Click on 'Forgot Password'
 - B. Enter new student email.
(Ex. 123456789@stu.chino.k12.ca.us)
 - C. Proceed to step 3.



3. Open student Outlook E-mail.
4. Open most recent email from Webmaster.
5. Click on 'Click Here' link. This will open Aeries in another tab and prefill student email and code from Webmaster.
6. Click submit/enter.
7. Enter new password in one of the following formats.
 - A. Use password already created for chromebook.
 - B. Create new 9 character password which will include a capital letter, lower case letter, number, and symbol.
(Ex. Lugo34987#)

ONCE ALL STEPS ARE COMPLETED, STUDENTS CAN UPDATE AERIES ON THEIR PHONES.